## To login to the Homefinder Somerset website:

1. Enter your email address and password.

#### Login to your account

Enter email address	
Password	
Enter password	

2. A One-Time Password will then be sent to your email address. Enter the One-Time Password and click Login.

#### Check Your Email We've sent a One-Time-Password (OTP) to your email address, please enter the OTP code below to verify your account. If you use your internet browser to access your email, please open another session and do not navigate away from this page. Didn't receive the email? Make sure to check your spam or junk folder. One-Time-Password

Enter the One-Time-Password here	
	Logir

## Important:

- The One-Time Password will work for 5 minutes. If you do not use it within 5 minutes you will need to enter your email address and password again.
- Do not close or navigate away from the Homefinder Somerset website to get the One-Time Password from your email
- A new One-Time Password is needed each time you login

# How to open your email without closing or navigating away from the Homefinder Somerset website:

## If you are using a laptop:

- Open a new tab by clicking the + sign at the top of the screen. Open your email account on the new tab. When you have your One-Time Password click on the tab with the Homefinder Somerset website



#### If you are using a mobile phone use one of the 3 options below:

- Either: Open your Email App if you use that to access your emails. When you have your One-Time Password switch back to the Homefinder Somerset website.



Then select New Tab and login to your emails on the new tab



When you have your One-Time Password, switch back to the Homefinder Somerset website by clicking the icon with the number of tabs shown below



Then click the tab with the Homefinder Somerset website and enter your One-Time Password



Or: Use a different internet browser. For example, if you have the Homefinder Somerset website on Google, open another internet browser (e.g. Safari, Samsung Internet etc.) to access your emails. When you have your One-Time Password switch back to the Homefinder Somerset website